

PLAIN-ENGLISH GUIDE

Family Law in Pickaway County

A plain-English map for divorce, dissolution, custody, support, and adoption in Pickaway County: which court to use, what to file, what it costs, and where to get help.

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- 01** Find the right Circleville court before you fill out a single form.

 - 02** See the real filing fees, forms, and deadlines for each kind of case.

 - 03** Learn how Pickaway County handles filing, parenting schedules, and protection orders.

 - 04** Pick a next step that fits your situation, your budget, and your timeline.

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START HERE

Use this guide like a map, not a textbook.

Family-law problems get easier once you can name the court, the path, the paperwork, and the next decision. This guide is built around those four questions for Pickaway County.

01

Which court handles this?

Pickaway County has no separate divorce court. If you are married, your case goes to the Common Pleas General & Domestic Relations Division and is filed with the Clerk of Courts. If you were never married, custody and support go to the combined Probate & Juvenile Court. Adoptions go there too.

02

Do you agree, or is there a dispute?

If both spouses agree on everything, a dissolution is usually faster and cheaper. If you do not agree, or your spouse will not sign, a divorce gives the court a process for service, deadlines, and decisions.

INFORMATION, NOT LEGAL ADVICE

This guide is information, not legal advice.

It explains how things generally work in Pickaway County. But it cannot account for the facts of your case. Reading it, downloading it, or contacting Gavvl Law does not make you a client or create an attorney-client relationship. Only a signed engagement agreement does that. For advice about your own situation, talk with a licensed Ohio attorney.

ONE FILING TIP UP FRONT

The Clerk prefers paper.

You can e-mail many filings, but the Clerk strongly prefers them in person or by mail. The first complaint that starts a case cannot be e-mailed at all.

YOUR COURTS

Where family-law cases are heard in Pickaway County.

Both courts sit in the Pickaway County Courthouse at 207 South Court Street, Circleville. Confirm current details with the court before you file.

DIVORCE · DISSOLUTION · DVCPO

Common Pleas, General & DR Division

207 South Court Street,
Circleville, OH 43113
Judge: Hon. P. Randall Knece
· (740) 474-6026
DR Magistrate: Rick Noble ·
(740) 477-3840
Hours: Mon–Fri, 8:00–4:00
pickaway.org/offices/common-pleas

FILES ALL DIVORCE & CIVIL CASES

Clerk of Courts

Clerk: Grant L. Davis
Legal Division, 207 South Court St., 2nd Floor
P.O. Box 280, Circleville, OH 43113
(740) 474-5231
pickawaycountyclerk.com

UNMARRIED-PARENT CUSTODY · CPS · ADOPTION

Probate & Juvenile Court

Judge Shelly R. Harsha ·
Magistrate Carrie L. Charles
207 South Court Street,
Circleville
Juvenile: (740) 474-3117
Probate: (740) 474-3950
pickawaypjcourt.com

COMMON PLEAS E-FILING eServices portal	CHILD ABUSE HOTLINE 1-855-642-4453	ADULT/CHILD ADVOCATES CASA program	SELF-HELP OhioLegalHelp.org
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GOOD TO KNOW ABOUT FILING

The Clerk takes filings in person, by mail, or by e-mail to clerkofcourts@pickawaycountyohio.gov. In-person or mail is strongly preferred. The first complaint that starts a case cannot be e-mailed. E-mail filings do not get a time-stamped copy back, and a small per-page e-mail fee applies. Personal checks are not accepted for any filing fee.

PART ONE

Ending a marriage in Common Pleas.

Pickaway County has no separate divorce court. If you are married, your case is heard by the Common Pleas General & Domestic Relations Division. The first question is whether you and your spouse agree.

QUICK PATHFINDER

Do you both agree on every term?

“Agree” means signed terms on property, debt, support, and parenting. It is more than wanting the marriage to end. If yes, a dissolution may fit. If no, a divorce is the safer or required path.

Dissolution is built on agreement.

You and your spouse file together as co-petitioners. You ask the court to approve a signed separation agreement. The court still reviews it and holds a short final hearing.

Divorce is built for disagreement.

One spouse files against the other. A divorce can still settle. But it gives the court a process for service, deadlines, temporary orders, and trial if needed.

ALL FILED WITH THE CLERK

Divorce, dissolution, legal separation, and annulment are all filed with the Clerk of Courts. Most use the Supreme Court of Ohio uniform forms, linked in the sections that follow. A case is often heard by the Domestic Relations Magistrate, Rick Noble.

PATH A

Dissolution: the fully agreed way to end a marriage.

In a dissolution, both spouses are co-petitioners. There is no plaintiff and no defendant. You agree on everything first, then ask the court to approve it.

COURT	FILING FEE	FINAL HEARING	BOTH SPOUSES
Common Pleas	\$250	30–90 days	Must appear

This path may fit if...

- You both agree the marriage should end.
- Property, debt, support, and parenting terms are already settled.
- Both of you will sign and appear at the hearing.

This is not the right path if...

- × You do not yet agree on every term.
- × Your spouse will not sign or take part.
- × You cannot locate your spouse. In those cases, file a divorce instead.

BRING THE RIGHT NUMBER OF COPIES

Pickaway sets exact copy counts.

The Clerk's checklist is strict. Without children: file the separation agreement plus 3 copies. With children: the separation agreement plus 4 copies, and the parenting plan plus 3 copies. Affidavits must be signed and notarized before filing.

COMMON MISTAKE TO AVOID

People treat dissolution as “easy divorce” and skip the hard part. Check that your agreement covers the future: retirement, taxes, real estate, debt, and parenting.

DISSOLUTION

The dissolution packet, linked.

Pickaway County uses the Supreme Court of Ohio uniform forms. Open each form below. The full web address is printed for a paper copy.

FORM	WHERE TO GET IT	WHAT IT'S FOR
Form 17 — Petition for Dissolution & Waiver of Service https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form17.pdf	Supreme Court of Ohio (uniform form)	Starts the case; both spouses sign.
Form 19 — Separation Agreement https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form19.pdf	Supreme Court of Ohio (uniform form)	Your full signed deal on property, debt, and support.
Form 30 — Waiver of Service of Summons https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form30.pdf	Supreme Court of Ohio (uniform form)	Both spouses waive formal service.
Affidavit 1 & 2 — Income, Expenses, Property, Debt https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Affidavit1.pdf	Supreme Court of Ohio (uniform form)	Required from each spouse.
Form 20 / Form 21 — Shared Parenting or Parenting Plan https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form20.pdf	Supreme Court of Ohio (uniform form)	If you have children.
<p>⚠ Heads up: With children, the separation agreement must include child support and cash-medical terms. Also file Affidavit 3, Affidavit 4, a child support worksheet, and the IV-D application.</p>		
Form 18 — Decree of Dissolution https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form18.pdf	Supreme Court of Ohio (uniform form)	The judgment the court signs at the end.

PATH B

Divorce: when agreement is missing or uncertain.

A divorce ends a marriage when spouses do not fully agree. It can be contested, or it can be a default-style case when a spouse cannot be found or will not take part.

COURT	FILING FEE	COUNTERCLAIM	OHIO RESIDENCY
Common Pleas	\$250	\$250	6 months

IF YOU WERE SERVED

Do not wait for the hearing date to act.

Read the first page for your answer deadline. Save every document. List the urgent issues: housing, money, children, and safety. If a temporary order is included, get advice quickly.

BEFORE YOU FILE

- Confirm Ohio residency (6 months) and Pickaway County venue.
- List all property, debt, vehicles, retirement, and real estate.
- Gather income, tax, and health-insurance records.
- Line up one witness who can confirm your residency.

1

Complaint filed

One spouse files the complaint and pays the \$250 deposit. Provide service copies to the Clerk.

2

Service

The other spouse is served, usually by certified mail. If they cannot be found, the court can allow service by posting.

3

Temporary orders

If asked, the court can set support, parenting time, and use of the home while the case is pending.

4

Pretrial and discovery

Both sides exchange information. Contested custody cases may get a guardian ad litem.

5

Final hearing or trial

One witness confirms your residency. The judge or magistrate signs the decree.

DIVORCE

The divorce packet, linked.

Use the “with children” or “without children” version that matches your case. The Clerk directs filers to the Supreme Court of Ohio uniform forms.

FORM	WHERE TO GET IT	WHAT IT'S FOR
Form 6 / Form 7 — Complaint for Divorce (without / with children) https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form7.pdf	Supreme Court of Ohio (uniform form)	Starts your divorce case.
Affidavit 1 & 2 — Income, Expenses, Property, Debt https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Affidavit1.pdf	Supreme Court of Ohio (uniform form)	Required with every divorce filing.
<p>△ Heads up: Local Rule 15.02 requires Affidavit 1 (with 3 recent pay stubs), Affidavit 2, and — with children — Affidavit 3, Affidavit 4, a support worksheet, and a IV-D application.</p>		
Form 14 / Form 15 — Decree of Divorce (without / with children) https://www.supremecourt.ohio.gov/docs/JCS/CFC/DRForms/Form15.pdf	Supreme Court of Ohio (uniform form)	The judgment that ends the marriage.
Civil Fee Waiver Affidavit https://www.supremecourt.ohio.gov/docs/JCS/courtSvcs/justiceAccess/resources/CivilFeeWaiver.pdf	Supreme Court of Ohio (uniform form)	File this if you cannot afford the deposit.
Notice of Change of Address (county handout) https://www.pickawaycountyclerk.com/change-of-address-form.html	pickawaycountyclerk.com (handout)	Keep your address current with the court.

TWO PICKAWAY FILING RULES TO REMEMBER

Send a courtesy copy of every motion to the court for domestic cases (e-mail Valerie Travis), on top of filing with the Clerk. Attach a proposed entry to every motion. And a continuance asked for within 7 days of a hearing is automatically denied.

OTHER OPTIONS

Legal separation and annulment.

Both are heard by the General & Domestic Relations Division and filed with the Clerk. Neither is a divorce.

Legal separation (R.C. 3105.17)

The court can divide property and set support and parenting orders without ending the marriage. You stay legally married. People use it for religious reasons, to keep insurance, or when they do not yet meet residency for divorce. It is filed like a divorce, with the same affidavits. The filing fee is \$250.

Annulment (R.C. 3105.31)

An annulment is a court ruling that a marriage was never valid. It is not for marriages that were simply short. Grounds are limited: under legal age, an earlier marriage still in place, fraud, force, mental incapacity, or a marriage never consummated. The filing fee is \$250.

ONE WITNESS RULE

At an uncontested hearing, Pickaway County requires one corroborating witness with personal knowledge of the facts. This often means someone who can confirm your Ohio residency and the grounds for your case.

CHILDREN

Custody and parenting time in a divorce.

Ohio law uses “allocation of parental rights” instead of “custody.” Parents share rights under a shared parenting plan, or one parent is the residential parent and legal custodian.

Two ways rights get allocated

Shared parenting divides decision-making between both parents under a written plan. Otherwise the court names one residential parent and legal custodian. Ohio does not use the words “primary custody” or “joint custody.”

WORDS MATTER

A parent's time is parenting time. A grandparent or other relative seeks companionship or visitation instead. That is a different request, set by R.C. 3109.11 and 3109.12.

PICKAWAY'S STANDARD SCHEDULES

Form G and Form H set the routine.

When parents do not agree, the court uses a standard parenting schedule. Form G is for parents within 150 miles. Form H is the long-distance schedule, over 150 miles. The schedule is attached to your decree.

A PARENTING CLASS MAY BE ORDERED

Pickaway County has no single named parenting seminar in its rules. But the magistrate can order a parenting class in a contested case. Plan for that possibility.

SUPPORT & INTERIM ORDERS

Child support, spousal support, and temporary orders.

Child support follows Ohio's statewide guideline. While a case is pending, the court can also set short-term (temporary) orders.

Child and spousal support

Child support is set using the Ohio worksheet. It looks at both incomes, parenting time, health insurance, and child-care. Spousal support is based on the factors in R.C. 3105.18. After the decree, spousal support can change only if the decree reserved that power.

Temporary (pendente lite) orders

While a divorce is pending, the court can order temporary support, parenting time, and use of the home. Ask in your pleading or by motion, with accurate financial affidavits. First get a non-oral hearing date from the Assignment Commissioner, then serve the other side.

NO DEPOSIT IN SOME CASES

There is no filing deposit when the case is brought by the county, a city in the county, or a child support agency.

REMOVING A SPOUSE FROM THE HOME

In a divorce, the court will not order your spouse out without a hearing. Immediate removal happens only through a protection order under R.C. 3113.31.

AFTER THE DECREE

Changing or enforcing a divorce order.

The Common Pleas General & DR Division keeps the case, so post-decree motions go back to that court. A post-decree motion costs \$150.

MODIFY
Change custody, support, or schedule

Changing custody needs a change in circumstances and the child's best interest (R.C. 3109.04). Support changes on a substantial change, often 10%+. Note: changing your child's school district is an administrative change, handled apart from a custody motion.

ENFORCE
Contempt (motion to show cause)

If your former spouse ignores the decree, file a motion for contempt with a show-cause order. This covers unpaid support, a broken property split, or withheld parenting time. The court can order fines or jail until the person complies.

REGISTER
Out-of-state orders & moving

Register an out-of-state custody order under the UCCJEA, and a support order under UIFSA, before Ohio can act. Before you move, file a Notice of Intent to Relocate. A move over 50 miles can shift who pays for travel.

POST-DECREE MOTION
\$150
AGREED ENTRY
\$125
FOREIGN JUDGMENT
\$100
MODIFY FORMS
SF 26–28
FEES CHANGE

Court fees, forms, and procedures change. The amounts here were verified on June 17, 2026 from official Pickaway County sources. Always confirm current fees with the Pickaway County Clerk of Courts before you file.

SAFETY

Domestic-violence protection orders.

A Domestic Violence Civil Protection Order (DVCPO) under R.C. 3113.31 protects family or household members. In Pickaway County it is filed with the Clerk for the General & DR Division.

How to file

1. File a petition using the Supreme Court of Ohio protection-order forms.
2. There is no filing fee for the petitioner.
3. If you show immediate danger, the court can issue an ex parte order the same day.
4. A full hearing follows, usually within about 7–10 court days. A final order can last up to 5 years.

THE FAST WAY OUT OF THE HOME

In a divorce, getting a spouse removed from the home right away is not done by motion. It is done through this protection-order process. If the abuser is a minor, the case goes to the Juvenile Division.

STATEWIDE HELP, ANY TIME

Child-abuse and family help lines.

To report child abuse or neglect, call the statewide 24/7 hotline: 1-855-642-4453 (1-855-O-H-CHILD). For protection-order help, ask the Clerk's office about a victim advocate.

FEELING OVERWHELMED?

Not sure whether you need a divorce, a protection order, or both? The 2-minute Find My Service quiz at gavvl.com/find-my-service points you to the right path. Or call (844) 694-2885.

PART TWO

Probate & Juvenile Court: parents who were never married.

Custody, parenting time, support, and paternity for unmarried parents are decided by the Juvenile Division of the Probate & Juvenile Court. This court uses its own forms.

START HERE

Is there already a court order?

Establishing a first order is different from changing one that already exists. Either way, the court needs parentage settled, a proposed schedule, and support information.

TWO IMPORTANT PICKAWAY NOTES

File it right the first time.

Deputy clerks can check that you have the correct form, but they cannot give legal advice. Improperly filed paperwork is dismissed, and court costs are not refunded. The court strongly recommends a lawyer.

New case (custody/paternity)	\$135
Reactivate a case	\$135
Public Defender fee	\$25

UNMARRIED PARENTS

Parentage, custody, and parenting time.

First, the court may need to establish who the legal father is. Then it can set custody, parenting time, and support in the child's best interest.

FORM	WHERE TO GET IT	WHAT IT'S FOR
Original Complaint for Custody, Paternity or Companionship https://www.pickawaypcourt.com/pdf/complaintCPC-20250317.pdf	pickawaypcourt.com (county form)	Starts a new custody, paternity, or companionship case.
Waiver of Service https://www.pickawaypcourt.com/pdf/waiverOfService-20250317.pdf	pickawaypcourt.com (county form)	Used when the other parent waives formal service.
Posting Rules and Paperwork https://www.pickawaypcourt.com/pdf/postingRules-20250610.pdf	pickawaypcourt.com (county form)	For service by posting when a parent cannot be found.
<p>△ Heads up: Paternity can be set three ways: a signed Acknowledgment of Paternity, an administrative case through the child support agency, or a court case here. A father's custody and support cannot be set until parentage is established.</p>		
Motion to Modify Custody https://www.pickawaypcourt.com/pdf/motionModifyCustody-20250317.pdf	pickawaypcourt.com (county form)	Change an existing custody order.

RELATIVES & CAREGIVERS

When a child lives with someone other than a parent.

A relative can ask the Juvenile Division for legal custody. They usually must first show the parents are unsuitable. For short-term needs, two simpler forms may be enough.

Legal custody to a non-parent

A grandparent or relative can file a Third Party Complaint for Custody. The fee is \$135. The court applies an unsuitability and best-interest standard. If custody is granted, the parents may keep companionship and a duty of support.

COMPANIONSHIP FOR GRANDPARENTS

Non-parents seek companionship or visitation, not parenting time. Ohio allows it in defined situations. The test is the child's best interest (R.C. 3109.11 and 3109.12).

SHORT-TERM TOOLS, NO HEARING

Two county forms for caregivers

For day-to-day care without a custody case, the court offers the [Caretaker Affidavit](https://www.pickawaypcourt.com/pdf/caretakerPOA-20250317.pdf) and the [Grandparent Power of Attorney](https://www.pickawaypcourt.com/pdf/grandparentPOA-20250317.pdf). These let a relative handle school and medical decisions. They are not the same as a custody order, but they are often the right first step.

JUVENILE FOLLOW-UP

Changing orders, enforcement, and child-safety cases.

The Juvenile Division keeps the orders it issued. It also hears abuse, neglect, and dependency cases brought by children services.

Modify or enforce a juvenile order

To change custody, companionship, or support, file the matching county motion. Reopening a case costs \$135. To enforce an order, file a Motion for Contempt with a Show Cause Order. To challenge a magistrate's decision, use the court's Objection Packet.

REPORTING CHILD ABUSE OR NEGLECT

Call 1-855-642-4453, any time.

Report suspected abuse or neglect to the statewide 24/7 hotline (1-855-O-H-CHILD), or to Pickaway County children services. If a child is removed, a prompt shelter-care hearing follows.

A CHILD'S VOICE IN COURT

The court runs a CASA program. Trained volunteers advocate for the best interests of abused or neglected children.

NOT SURE WHERE TO START?

Custody between unmarried parents runs through a different court than divorce. The Find My Service quiz at gavvl.com/find-my-service sorts it out in about two minutes.

PART THREE

Probate Court: stepparent and kinship adoption.

Adoptions are filed in the Probate Division of the Probate & Juvenile Court, 207 South Court Street, Circleville; (740) 474-3950.

FIRST QUESTION

Will the other legal parent consent?

Consent of the child's other legal parent is normally required. It can be excused in limited cases. One example: a parent who failed, without good cause, to support or contact the child for at least one year (R.C. 3107.07). The court decides whether the exception applies.

What to expect

1. File the petition in the Probate Division, using the Supreme Court of Ohio adoption forms.
2. A home study is usually required.
3. Consent or notice to required parties is handled under R.C. Chapter 3107.
4. The adopting parent and the child must appear at the final hearing. The court then signs the decree.

WHAT IT COSTS IN PICKAWAY COUNTY

Stepparent adoption: \$475.

The \$475 stepparent fee includes the home study. Add \$200 for each additional child. A kinship (relative) adoption uses the \$200 independent-adoption fee.

PART FOUR

You don't always need the same kind of legal help.

Some people want a lawyer for the whole case. Others need help with one hard part: a strategy session, document review, a motion, or a hearing.

LIMITED-SCOPE (FLAT FEE)

Hire a lawyer for the specific task you need.

Good for uncontested matters, simple changes, document work, advice, or one hearing. You pay a flat fee per service. It is not the right fit for complex or high-conflict cases that need ongoing advocacy.

FULL REPRESENTATION

Have a lawyer manage the whole case with you.

A lawyer handles strategy, every filing, and all court dates from start to finish. This is best when the case is contested, the stakes are higher, or safety is involved. It is billed as a retainer plus hourly.

Divorce & dissolution

Strategy, settlement terms, filing packets, temporary orders, and final hearings.

Custody & parenting

Parenting schedules, shared parenting plans, changes, and hearing preparation.

Child support

Calculations, income records, deviations, changes, and enforcement.

Adoption

Stepparent and kinship adoption planning, consent review, and finalization.

A MATTER CAN SWITCH

A case that starts limited-scope can often move to full representation if it becomes contested.

WORKING TOGETHER

Ways to pay, and how to start.

Court costs in this guide are the county's fees. Gavvl's own service fees depend on the work. The options below depend on whether the matter is flat-fee or full representation.

Ways to pay

- Pay in full by secure card (Confido Legal).
- Affirm monthly payments, with a soft credit check that does not affect your score.
- For flat-fee services: Klarna and PayPal Pay Later options too.
- Gavvl Direct is an in-house plan with no credit check. The financed amount carries 19% annual interest, compounded monthly. Exact amounts are set at enrollment.

How to start

- Take the 2-minute Find My Service quiz at gavvl.com/find-my-service.
- Call (844) 694-2885 or email support@gavvl.com.
- Start online at gavvl.com/start.
- Financing questions: financing@gavvl.com.

YOUR PRIMARY NEXT STEP

The 2-minute quiz points you the right way.

Answer a few questions. You will get a service match and payment options in about two minutes, at gavvl.com/find-my-service.

A NOTE ON CONSULTATIONS

Gavvl offers low-cost consultations (not free). A consultation does not create an attorney-client relationship until there is a signed agreement.

WHY FAMILIES CHOOSE GAVVL

A modern Ohio family-law firm serving all 88 counties. We bring 50+ years of combined experience and a 4.8+ average across 90+ verified Google reviews. The firm was founded by attorneys who have personally navigated divorce and custody.

IMPORTANT

Disclosures.

Please read these before relying on anything in this guide.

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ACCURACY AND CHANGES

Court fees, forms, and procedures change. The information in this guide was verified as of June 17, 2026 from official court sources. Always confirm current fees and requirements with the Pickaway County Clerk of Courts before you file. One note: court records list Judge P. Randall Knece, while some older rule sets still carry a former judge's name.

ABOUT AWARDS AND REVIEWS

Awards, ratings, and reviews reflect the experiences of other clients and the opinions of the rating organizations. They are not a guarantee or prediction of the outcome of your case. Every case is different.

RESPONSIBILITY & JURISDICTION

Advertising material. Gavvl Law LLC, 1677 Old Henderson Road, Columbus, Ohio 43220. Attorney responsible for this content: Stephanie Green, Esq., Managing Partner. Gavvl Law attorneys are licensed to practice in Ohio. This guide describes Ohio law and Pickaway County procedure only.

PRIVACY

Read our privacy policy at gavvl.com/privacy-policy. For free legal-aid options and self-help resources, see Ohio Legal Help at ohiolegalhelp.org.

READY WHEN YOU ARE.

Start with the 2-minute Find My Service quiz.

It points you to the right Pickaway County path and the level of help that fits — then connects you with the firm if you want company on the road.

(844) 694-2885

support@gavvl.com

gavvl.com/find-my-service

1677 Old Henderson Road, Columbus, OH 43220